

CLARIFY-IT.COM



Clarify

Table of Contents

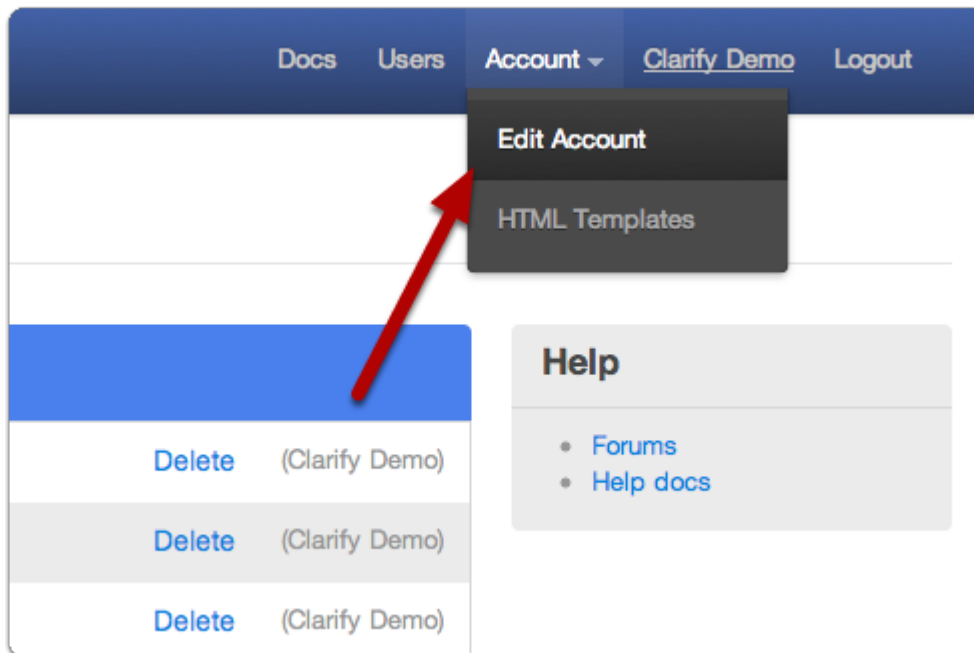
How-tos	3
Customizing your site name, logo and background color	4
Customizing the url for a document.....	6
Deleting a document on Clarify-it.com.....	8
How do I change my password?.....	11
How to reset your password	12
How do I keep Google from indexing documents I share?.....	16

How-tos

Customizing your site name, logo and background color

BETA Feature: This feature is only available on accounts that have been added to the public beta. If you would like to experiment with this feature then please follow [these instructions](#) to activate it on your account.

Select Edit Account > Edit Account



Edit settings and upload logo

The following settings can be changed:

1. **The name of your account** - This will appear in your site header.
2. **A logo** - This will be resized to fit in a 300x80 box.
3. **A background color** - This will be applied to the header.

Edit My Account

Name

1 Clarify

Header graphic

2 no file selected

Background color

3

Select Update

Once you have made your changes, select **Update**.

Edit My Account

Name

Clarify

Header graphic

 logo-for...e-bg.png

☐ Delete logo

Background color

#333

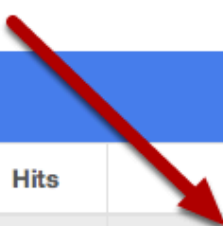
Customizing the url for a document

Note: This feature is only available on paid accounts.

Edit document

Documents

Title	Hits	
Example image	0	Delete Edit
11/10/2011 02:35 PM	2	Delete Edit
11/01/2011 03:34 PM	0	Delete Edit



Edit slug

The URL for your lesson uses a random code to identify the lesson. You can change this code to be whatever you would like as long as it started with a letter and doesn't contain any special characters besides - or _.

Edit Lesson: Example image

Title

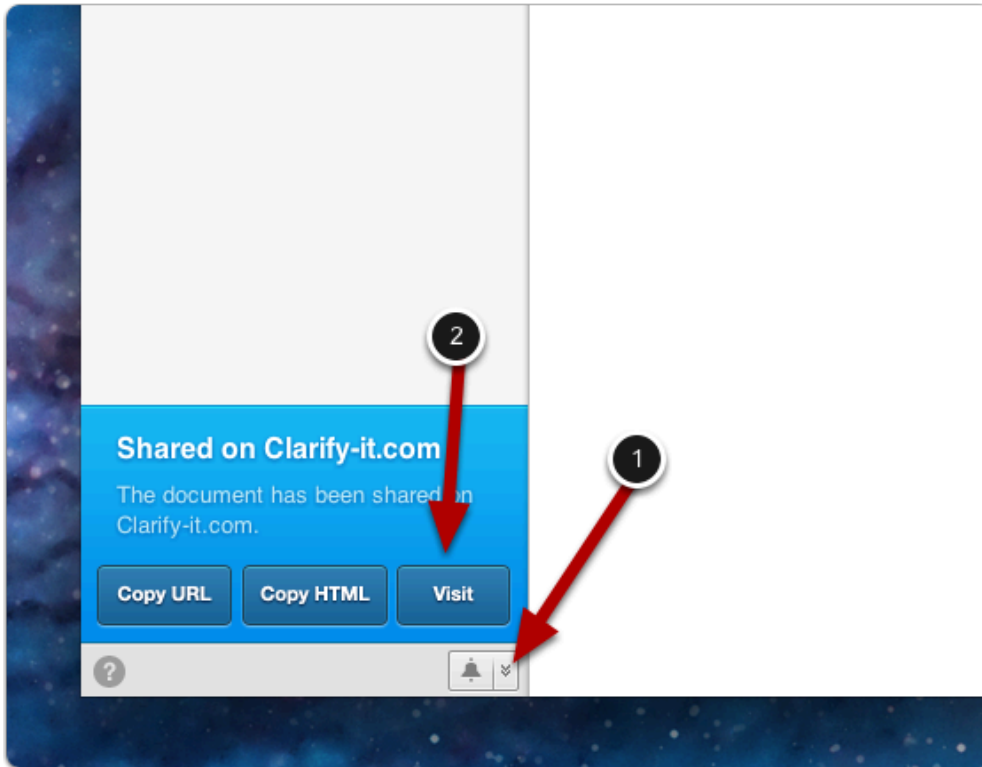
Slug

Current url

Deleting a document on Clarify-it.com

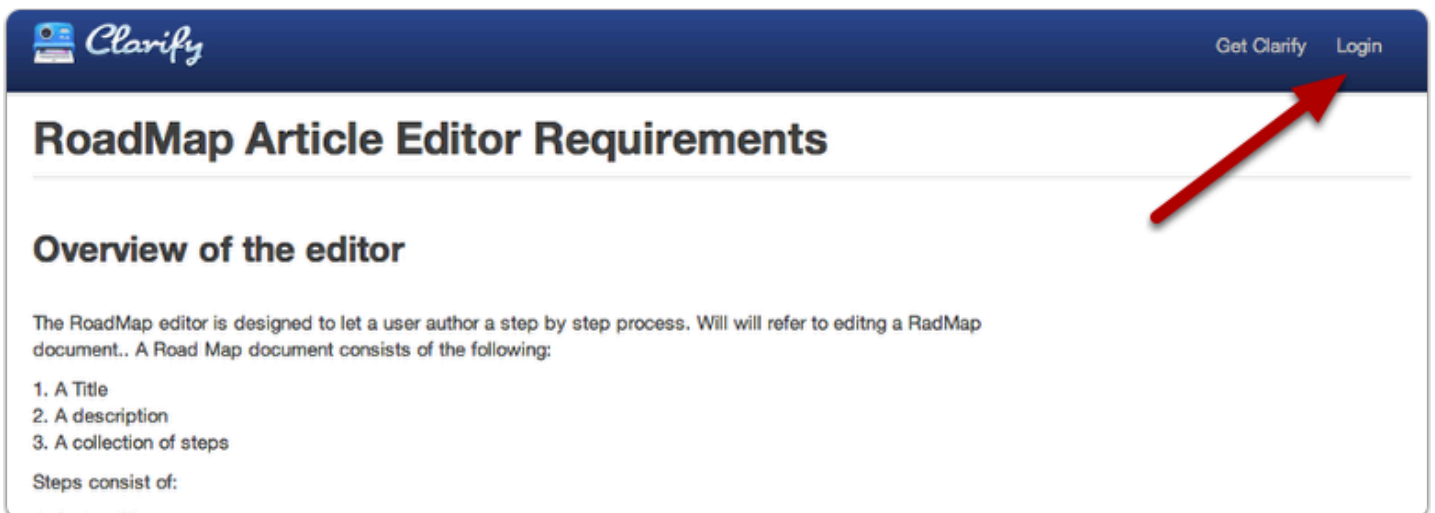
View the document online

The quickest way to do this is to open the notification center (1) and select **Visit** (2).




Select Login if you aren't logged in

Enter your username and password in the login screen.



Two options for deleting

Option 1: Select "Delete" from document list

Clarify

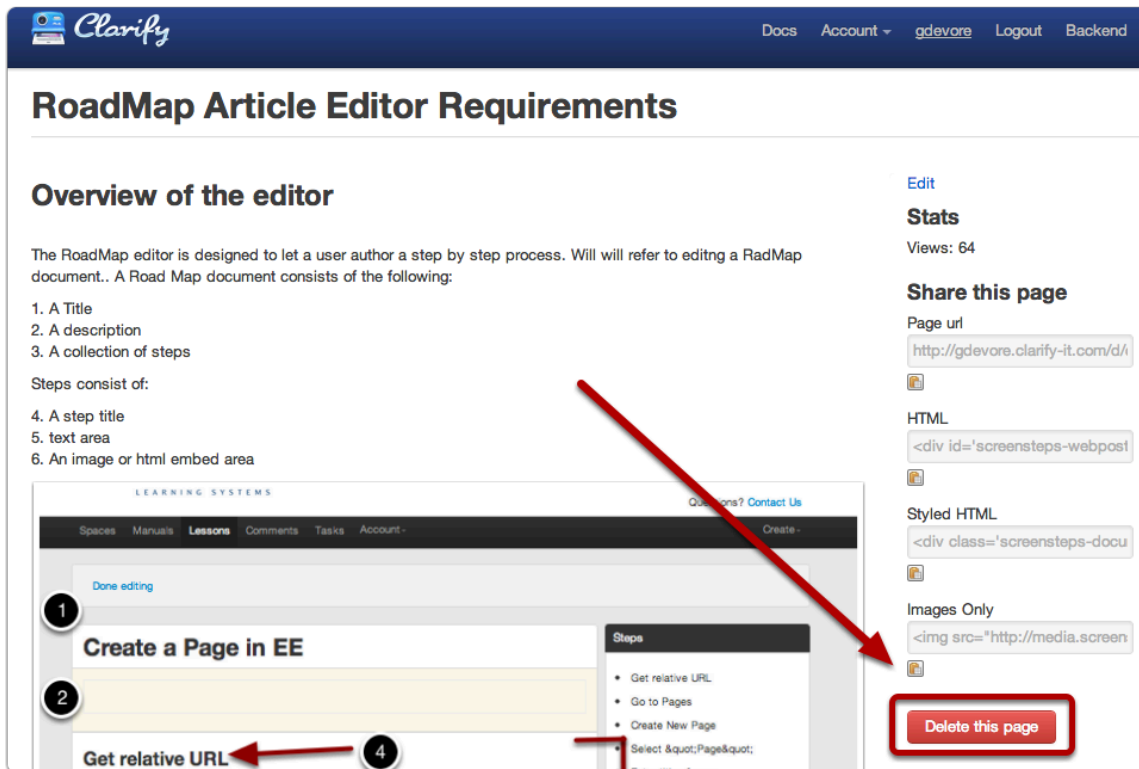
DocsAccount ▾

Documents

Search

Title	Views	
All Articles	0	Delete Edit
01/15/2013 10:35 PM	2	Delete Edit
01/05/2013 04:47 PM	1	Delete Edit
12/28/2012 02:21 PM	3	Delete Edit
12/19/2012 11:25 PM	2	Delete Edit

Option 2: Delete from your shared document sidebar



RoadMap Article Editor Requirements

Overview of the editor

The RoadMap editor is designed to let a user author a step by step process. Will will refer to editng a RadMap document.. A Road Map document consists of the following:

1. A Title
2. A description
3. A collection of steps

Steps consist of:

4. A step title
5. text area
6. An image or html embed area

Edit

Stats

Views: 64

Share this page

Page url
<http://gdevore.clarify-it.com/d/i>

HTML

```
<div id='screensteps-webpost'
```

Styled HTML

```
<div class='screensteps-docu'
```

Images Only

```
<img src="http://media.screen
```

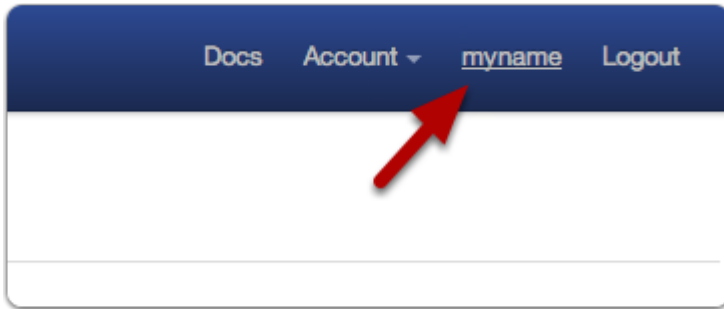
Delete this page

Get relative URL

How do I change my password?

Select your username

Login to your Clarify-it.com account and select your username in the top right.



Enter your new password an update

Edit Profile

Name

Email

Login

1

Change password

Password confirmation

2

How to reset your password

Go to Forgot Password

You can find the page here:

https://secure.clarify-it.com/password_resets/new

Enter your email address that you used when creating your Clarify-it.com account and select **Reset my password**.

Forgot Password

Fill out the form below and instructions to reset your password will be emailed to you:

1

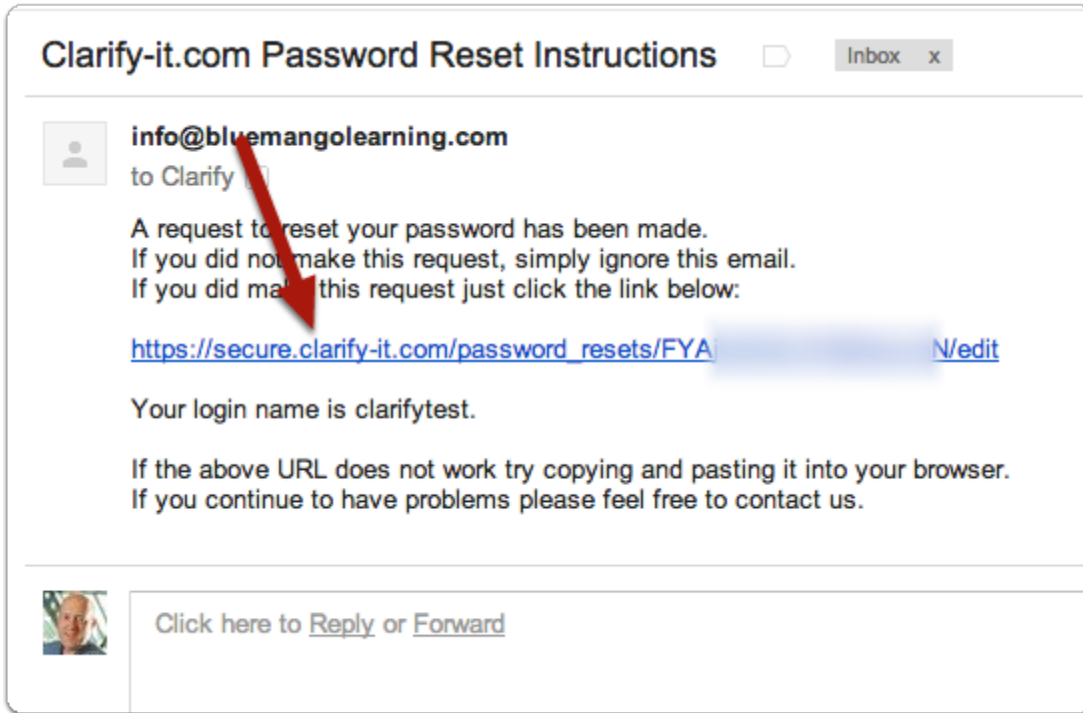
Email:

2

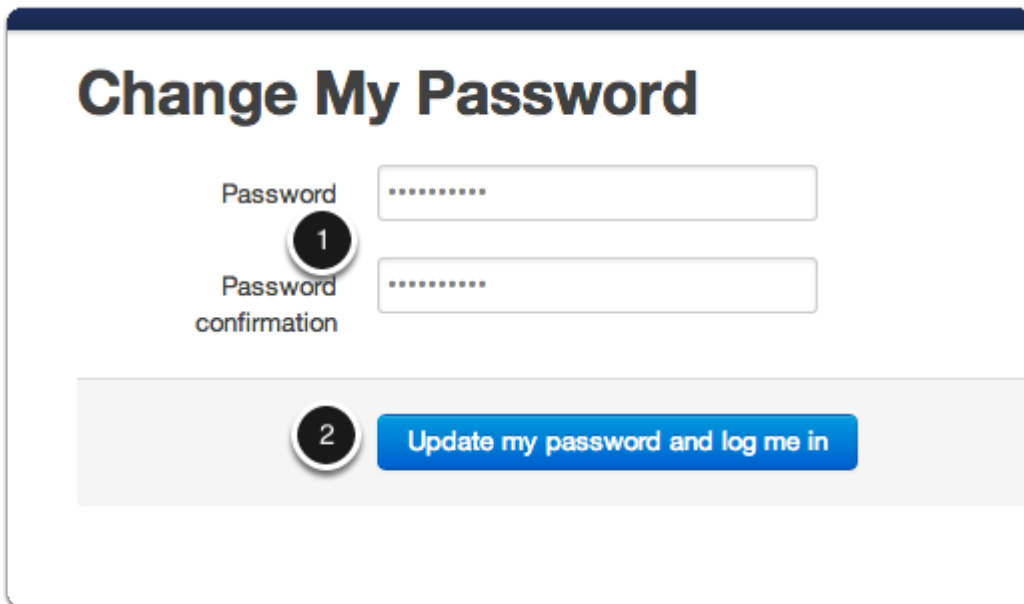
Reset my password

Click link in email

You will get an email with a link for resetting your password. Click on the link.



Enter your new password and login



Change My Password

Password

1

Password confirmation

2 [Update my password and log me in](#)

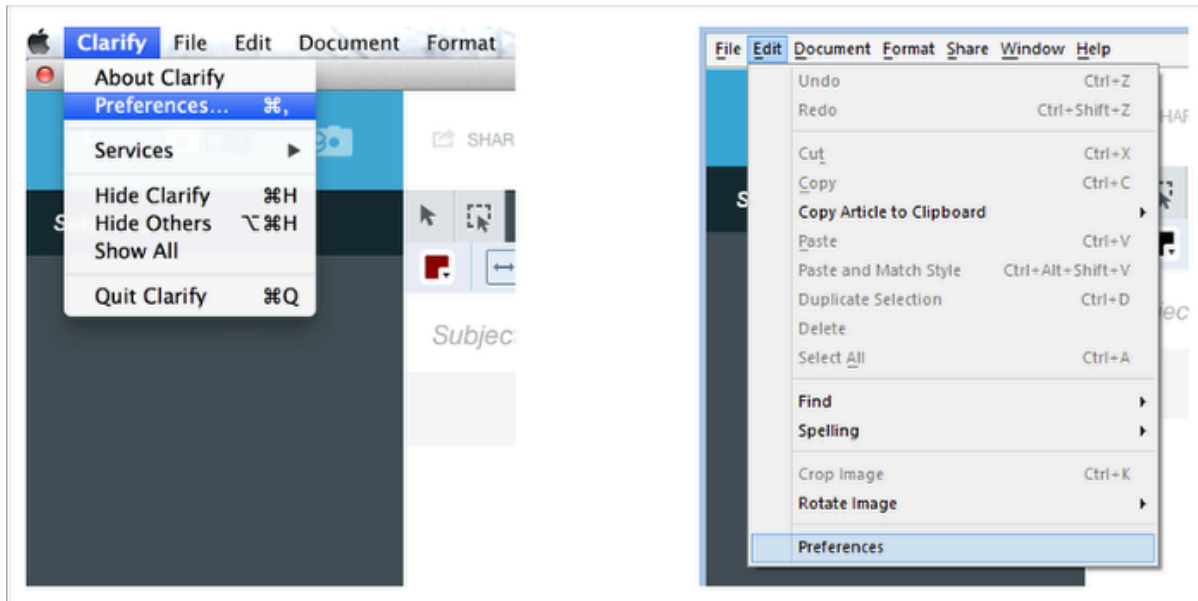
Update your password in your desktop software

See the instructions below to see how to update your Clarify-it.com settings in your Clarify desktop software.

How to edit your Clarify-it.com account settings

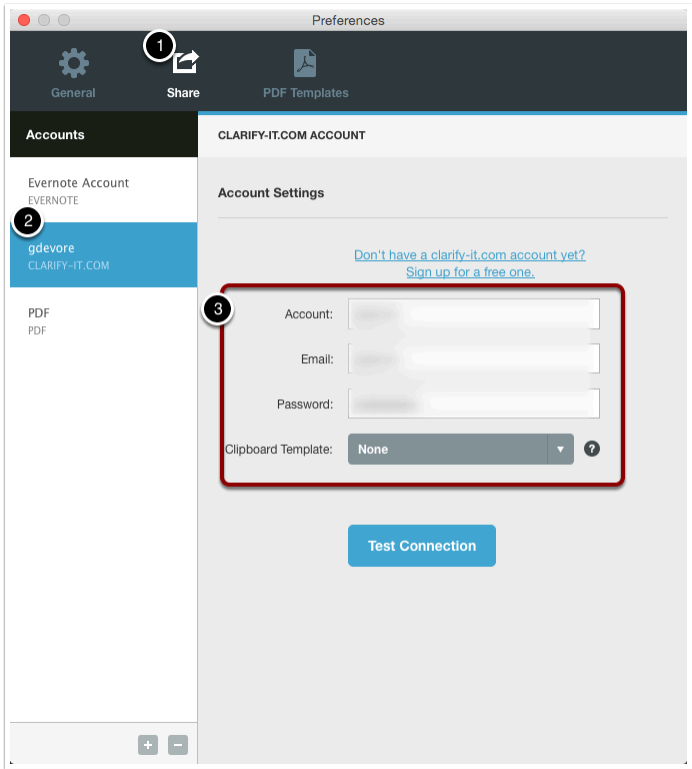
Open preferences

- On Mac: Clarify > **Preferences**
- On Windows: **Edit** > **Preferences**



Edit settings

- Select **Share**
- Select the account you want to edit from the sidebar
- Edit your settings



How do I keep Google from indexing documents I share?

You don't need to do anything

Every document you share on Clarify-it.com includes a header that tells Google and other search engines not to add your page to their indexes. In addition, no services are notified when you create a new document.

The only way for someone to view your document is for you to give them the unique, random url that is generated when you create your document.

Can I password protect a document?

No. But unless you send the url for your document to them they will not be able to access it.

Can people search my Clarify-it.com documents

No. When you login to Clarify-it.com you will see a page where you can search for your documents. This is only for you. Non-logged in users can only see the page they have been sent to. They cannot search for documents.



The screenshot shows the 'Documents' page on Clarify-it.com. At the top, there is a search bar with a 'Search' button. Below the search bar is a list of documents. Each document entry includes a timestamp, the document title, and a 'Delete' link. A central modal box is overlaid on the list, containing the text: 'Only YOU can search your Clarify-it.com docs. Everyone else needs to have the unique url for the document to view it.'

Timestamp	Document Title	Action
11/16/2011 03:39 PM		Delete
11/15/2011 08:16 PM		Delete
		Delete
	How do I Convert a Bucket to a Manual?	Delete
	Synching lessons	Delete
	Dead video links	Delete
11/08/2011 04:47 PM		Delete
11/08/2011 01:36 PM		Delete
		Delete
11/04/2011 02:15 PM		Delete